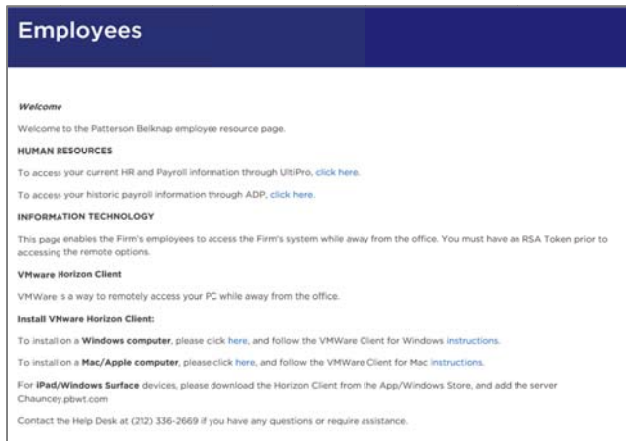


## VMware View for Windows

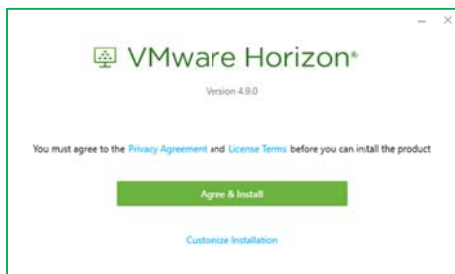
This quick reference guide will allow you to work remotely using **Chauncey.pbwt.com** or "**Chauncey**" through VMWare View.

### TO INSTALL VMWARE ON A NEW COMPUTER OR UPGRADE AN EXISTING COMPUTER

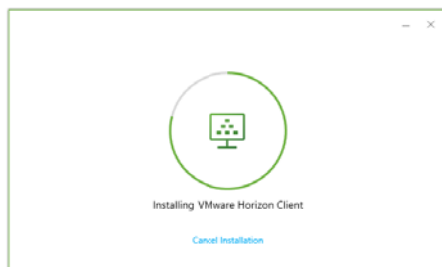
Open Google Chrome, Mozilla or another web browser and go to <https://www.pbwt.com/employees/>. Then select "**here**" to download the client for Windows.



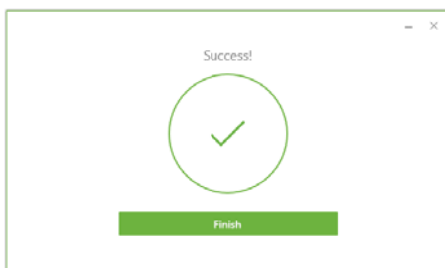
Download and Run "**PBWT\_VMware\_Client.exe**".



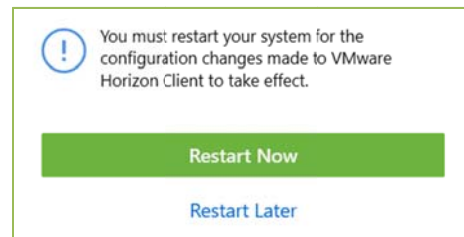
Select "**Agree & Install**".



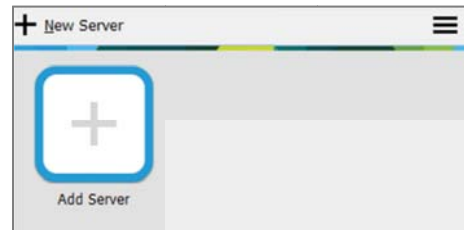
Select "**Finish**".



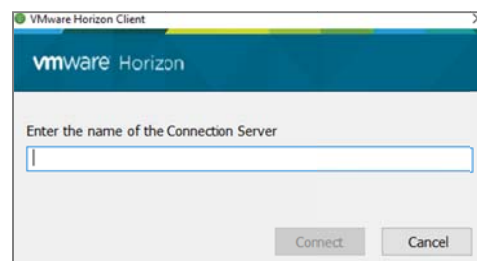
Select "**Restart Now**" to complete the installation.



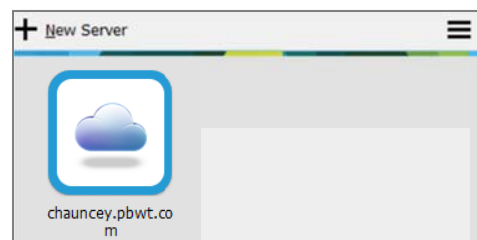
After restarting your PC and launching VMware View, double-click on **+ New Server** at the top of the dialog box.



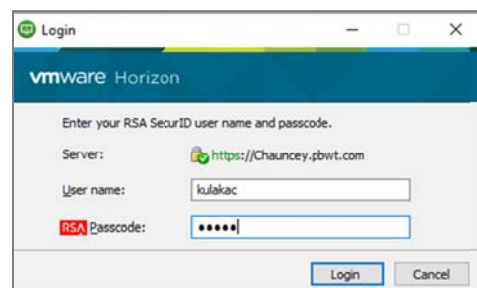
Enter, "**Chauncey.pbwt.com**" and select **Connect**.



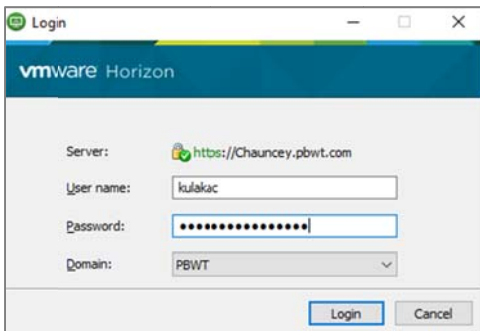
After connecting to PBWT's server in VMware View, double-click on **Chauncey.pbwt.com** to login and connect to either your Clifton or Syracuse PCs.



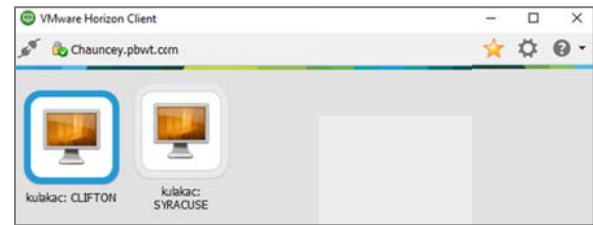
1. Double click on **Chauncey.pbwt.com**  to start the login process.



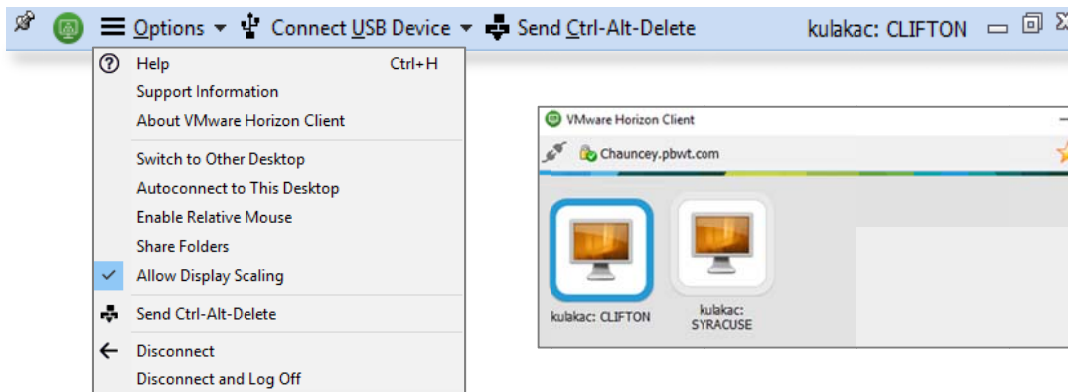
2. You will then be prompted to login using your **PBWT username and password**.




3. Once connected, you can then opt to login to either your **Clifton** or **Syracuse** sessions by double-clicking on the icon.



4. You can **log out** of your PC by hovering over the top of the screen so that the VMWare drop-down menu appears. Select **Options** and then **Disconnect and Log Off** of your Clifton or Syracuse PC. You can then opt to login and switch to your other PC within VMware Horizon Client.



5. **To disconnect from PBWT**, select the  button within your VMWare Horizon Client dialog box.

